



*Request for permission to be excused from a Prep School fixture

Pupil's Name:..... Form:

Proposed date of absence:

Reason for absence:

Signature parent/guardian: Date:

Approved by Head of Prep: Date:

*This form should be forwarded to the Head of the Prep School giving two weeks' notice wherever possible. (An accompanying letter may also be added to explain the request if necessary). It should not be assumed that permission has been granted until the form has been signed by the Head of the Prep School and returned to the parent or guardian.