
Snow Policy

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Name of owner/author	H
Approval by	Policy Committee
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1 Policy Statement

Birkdale School will normally remain open even in the event of a heavy snow fall. If the weather conditions mean that travelling to school represents a significant risk, pupils, teachers and other members of staff should remain at home. Whenever possible, teachers, whether at home or at school, will set work using email, Google Classroom or SeeSaw and pupils at home should check this and complete and submit any work set. All members of staff, whether teaching or non-teaching, remaining at home should endeavour to continue to work for the school's benefit and should check their email regularly for instructions.

2 Procedures

2.1 Closure at the start of the day

If it is necessary to close the school because the site is unsafe then the decision will be made by the Head and the Head of the Prep School before 7.00 am on the morning concerned.

2.2 Early closure

In the event of a sudden deterioration in the weather during the day and after consultation with the bus companies, it may be necessary to close the school early. The pastoral team or designated other staff member in each building will act as a conduit of information to pupils should they need to leave early.

2.3 Communication

Decisions on closure of the school will be communicated via the school's website and where possible by text, email and Twitter. Detailed information and updates will also be communicated via the website. Parents should avoid telephoning the school and should discount any communications from pupils concerning school closure if it conflicts with the information on the website.

2.4 Public Examinations

If the school has to close to pupils on a day when public examinations are taking place, the school will make every effort to enable the exams to go ahead. Information regarding exams will be posted on the website.

3 Review and Development

3.1 Procedure

This document, together with the effectiveness of its procedures, is reviewed annually by Policy Committee and as events or legislation change requires.

3.2 Links with other Policies

This policy should be read in conjunction with the following documents:

- Staff Expectations & Code of Conduct